



CABINET - Tuesday 6 October 2015

NOTIFICATION TO COUNCIL MEMBERS OF THE DECISIONS MADE

The Cabinet made the decisions below at its meeting on 6 October 2015.

Each decision will come into effect at 10:00am on Wednesday 14 October 2015 unless it is called-in under the procedure set out in the Council's Constitution.

Any decisions marked by an asterisk are considered to be urgent and are not subject to the call-in procedure.

AGENDA ITEM NO	PART 1 ITEMS
1	<p>Minutes</p> <p>RESOLVED</p> <p>That the minutes of the meeting of the Cabinet held on 8 September 2015 be signed as a correct record.</p>
5	<p>Car Parking Charges and Chichester District Parking Forum</p> <p>RESOLVED</p> <p>(1) That the charges set out within Appendix 1 to the report be approved, subject to amendments as listed below, and, subject to consultation responses, be implemented from 1 April 2016 and that the hourly charges then be frozen until 31 March 2018:</p> <p><u>Proposal 1: Sunday charges in Chichester city</u> – as proposed in Appendix 1</p> <p><u>Proposal 2: Increase the price of an x-roving season ticket</u> – as proposed in Appendix 1, save that the discount where 12 months are given for the price of 11 is applied only to tickets purchased online.</p> <p><u>Proposal 3: Demand management of short stay spaces</u> – as proposed in Appendix 1</p> <p><u>Proposal 4: Increase the cost of Specific Season Tickets within the city</u>– as proposed in Appendix 1, save that the discount where 12 months are given for the price of 11 is applied only to tickets purchased online.</p> <p><u>Proposal 5: Pay and Display charges in Midhurst, Petworth and Fernhurst</u></p>

- (a) as proposed in Appendix 1
- (b) Charges not to be introduced in Fernhurst car park
- (c) Charges not to be introduced in Sylvia Beaufoy car park, Petworth
- (d) The proposed new tariff to be introduced to North Street and Post Offices car parks, Midhurst, Pound Street car park, Petworth, East Street car park, Selsey and Northern Crescent car park, East Wittering only
- (e) as proposed in Appendix 1

Proposal 6: Rural, Coastal and Bosham Season Tickets – as proposed in Appendix 1

Proposal 7: Demand Management in Long Stay car parks – as proposed in Appendix 1, save that the charges for ‘other long stay’ car parks be £3.40 for up to 4 hours and £4.30 for up to 5 hours.

New proposal: Seasonal charges at car parks in the Witterings and Selsey

Selsey East Beach and Marine April to October Monday to Sunday: increase over 1 hour charge from £1.10 to £1.50

Marine Drive, East Wittering and Bracklesham Lane, Bracklesham Bay April to October Monday to Sunday: amend charges to

Up to 2 hours £2

More than 2 hours up to 4 hours £4

More than 4 hours £5

November to March Monday to Sunday: amend charges to

Up to 2 hours 50p

More than 2 hours £1.50

- (2) That the Head of Commercial Services be authorised to give appropriate notice of any revised charges pursuant to the Off-street Parking Places (Consolidation) Order 2015 and the Road Traffic Act 1984.
- (3) That the Terms of Reference for the Chichester District Parking Forum be amended as follows:-

Broad Objective

To advise Chichester District Council and its Cabinet on all matters relating to parking throughout the district, including specifically the parking strategy for Chichester city and other towns and rural areas and the charges to be applied in the Council’s off street car parks, and to comment on matters relating to on-street parking provision.

Membership

Cabinet Member whose portfolio includes parking and five other district councillors from Bosham, Chichester, Midhurst, Petworth and Selsey/The Witterings respectively

1 representative from Chichester City Council

	<p>1 representative from Chichester Chamber of Commerce 1 representative from Federation of Small Businesses 1 representative from Chichester Access Group 1 representative from Chichester BID 2 representatives from Residents Associations 1 representative from businesses in the north of the district 1 representative from businesses in the Manhood Peninsula Representative from West Sussex County Council Parking Strategy</p> <p>(4) That the customer Car park refunds at Westgate Leisure remain in place as indicated in section 7.3 of the report.</p>
6	<p>West Sussex Local Flood Risk Management workplan</p> <p>RESOLVED</p> <p>(1) That Cabinet supports the amended version of the prioritised West Sussex Local Flood Risk Management workplan, as circulated at the meeting. (2) That Cabinet supports the Surface Water Management Plan for the Manhood Peninsula.</p>
7	<p>Rural Designations</p> <p>RESOLVED</p> <p>That the Head of Housing and Environment Services submits an application on behalf of the Council to the Department of Communities and Local Government (DCLG) for all rural parishes in Chichester district with populations of under 3,000 to be designated as rural under section 157(1) of the Housing Act 1985.</p>
8	<p>South Downs National Park Preferred Options Local Plan consultation</p> <p>RESOLVED</p> <p>That the comments set out in the appendix and update sheet to this report, with an introduction based on section 5 of the report and agreed with the Cabinet Member for Housing and Planning, be approved for submission as the Council's response to the South Downs National Park Preferred Options Local Plan.</p>
9	<p>Replacement Telephone System</p> <p>RESOLVED</p> <p>(1) That the preferred Option 2 detailed within the Project Initiation Document (Appendix to the report) be approved for the replacement of the Council's telephone system.</p>

	<p>(2) That officers be authorised to invite tenders on the basis of option 2 set out in the Project Initiation Document.</p> <p>(3) That the proposal to tender in partnership with Arun District Council be approved.</p> <p>(4) That a report be provided for a future meeting of Cabinet to consider tender evaluations and the option of a joint solution with Arun District Council.</p>
10	<p>Recording and broadcasting of Committee Meetings</p> <p>RESOLVED</p> <p>(1) That a one year trial be undertaken of publication of audio recordings of proceedings at Council, Cabinet, Planning, Overview and Scrutiny and Corporate Governance and Audit committee meetings.</p> <p>(2) That the Head of Business Improvement Services be authorised to procure a service to do this and to award a contract with a supplier in accordance with contract standing orders.</p>
11	<p>Hyde Review Task & Finish Group: Recommendations from the Overview & Scrutiny Committee</p> <p>RESOLVED</p> <p>That the Head of Housing and Environment Services write a letter to the Hyde Group Chichester setting out the Council's concerns and recommending the following:</p> <p>(1) A full and urgent review is carried out of blocks/estates where tenants have complained that incorrect service charges have been applied, in particular those considered as part of this review namely Pilgrim Court (Chichester), Butts Meadow (Wisborough Green), Bishop Luffa Close (Chichester), Warrenside (South Harting) and Townfield (Kirdford). However these properties are illustrations of something that the group has reason to believe is widespread and we would wish all serviced properties in the Chichester district to be re-examined by January 2016.</p> <p>(2) A full report is made to the January 2016 meeting of the Overview and Scrutiny Committee covering:</p> <ul style="list-style-type: none"> (a) the methods used to calculate the service charge increases in these properties and the justification for the changes that have been implemented (b) the progress made in resolving complaints and improving communication (c) current performance against the organisation's key performance indicators

	<p>(3) Regular communications be maintained between Hyde and Chichester District Council and that members of the Council be asked to keep in close touch with tenants in their wards and communicate any issues to the Head of Housing and Environment Services.</p>
12	<p>New Homes Bonus (Parish Allocations) Scheme - Awards</p> <p>RESOLVED</p> <p>That, the recommendation of the Grants and Concessions Panel in relation to the one application received under the New Homes Bonus (Parish Allocations) Scheme that exceeds the Cabinet Member for Community Services' £25,000 delegation limit, that is to award £42,430 to Chidham and Hambrook Parish Council in order to provide disabled access to the first floor of the Chidham and Hambrook Village Hall, be approved.</p>
13	<p>Council Tax review of locally defined discounts and premia</p> <p>RESOLVED</p> <p>(1) That the council tax discounts and premia proposed in appendix 1 be applied for the 2016/17 financial year.</p> <p>(2) That a thorough review all of the locally defined discounts, in particular prescribed class D, be undertaken in preparation for the 2017/18 taxbase setting.</p>
14	<p>Annual Treasury Management Report</p> <p>RESOLVED</p> <p>(1) That the treasury management outturn performance and the Prudential Indicators achieved for 2014-15 as set out in this report and Appendices 1 and 2 be noted.</p> <p>(2) That the 1st Quarter Monitoring position statement for 2015-16 contained in Appendix 3 be noted.</p> <p>(3) That a task and finish group, chaired by the Cabinet Member for Finance and Governance, be established to define principles and policies for alternative investments of the Council's free reserves.</p>
16	<p>Authorised Testing Facility (ATF) at Westhampnett Depot for Heavy Goods Vehicle and Public Service Vehicle MOT tests</p> <p>RESOLVED</p> <p>(1) That the Project Initiation Document (PID), and Option 3 therein, set out in Appendix 1 to this report be approved.</p>

